



# Transcript and Appeal Book Request Form

## Nunavut Court of Justice

A completed Request Form must be submitted to the Court Registry in order to request transcripts or appeal books. Please ensure that you provide all of the required information.

**Style of Cause:**

**Court File No:**

**CCC Section(s)** (if applicable):

**Date(s)** when matter heard:

- |                                       |  |   |   |
|---------------------------------------|--|---|---|
| <input type="checkbox"/> JP Court     | <input type="checkbox"/> Youth Court   | <input type="checkbox"/> Assignment Court         | <input type="checkbox"/> Civil Chambers |
| <input type="checkbox"/> Small Claims | <input type="checkbox"/> Child Welfare | <input type="checkbox"/> Nunavut Court of Justice | <input type="checkbox"/> Nunavut C of A |

**Community:**

**Presiding Judge:**

**Digital Recording**

if no:

**Court Reporter:**

**Transcript Required:**

Ordinary

Appeal Book

**Note:** Originals for ordinary transcript requests will be sent directly to the Court.

Originals for Appeal Book requests will be sent to the requestor.

Appeals books are required **only** for appeals to a panel of the Nunavut Court of Appeal

**Number of Copies:**

**Note:** not required for preliminary hearing transcripts

Transcript of:

Preliminary Inquiry

Entire Proceeding

Reasons for Decision

Reasons for Sentence

Facts and Submissions on sentence

Testimony of Witness (name: \_\_\_\_\_)

) Other - \_\_\_\_\_

Options for requestor's copy:  Bound

Unbound

3-hole punched

Is this matter being appealed?

yes

no

If yes, Appeal will be heard by:  NCJ

1 C of A Judges

3 C of A Judges

Date requested by: \_\_\_\_\_

Next Court Date: \_\_\_\_\_

Mailing address of Requestor: \_\_\_\_\_

Electronic copy requested:  no  yes

Email address: \_\_\_\_\_

Should this decision be considered for publishing on CanLII?  no  yes

A copy of the completed Request Form must be sent with any applicable materials to BOTH the requestor and the Court (Attn: Administration).

Internal Use Only:

Log Number: \_\_\_\_\_

Date Request Received: \_\_\_\_\_

Copy of Request sent to Library:  yes

no

Request Sent to: \_\_\_\_\_

by fax

email

Hand delivered

other

Date Reporter Received \_\_\_\_\_

Date Court Received Completed Request \_\_\_\_\_

Date Reporter Completed Request \_\_\_\_\_